



USP PF 36 (5) Online Product Validation Protocol - Test Information

1. Testing Instructions

- You can start and stop testing at your convenience. Please complete all test scenarios.
- Items displayed with quotations indicate a link, button, characters that you need to type or features of the application.
- Do not type the quotes when asked to enter text.
- Do not type periods or commas inside of quotation marks when asked to enter text.
- Depending on the search criteria you enter, you may or may not return search results.
- If you receive an error message, please print it or write down the exact message on the screen.
- Be sure to assign consecutive numbers to your notes.
- Fill in all the fields in the configuration table (Tester, Status, Date, OS ...etc.)
- Be sure to print your name and sign your name.
- For every test step, indicate whether it passed, failed, or N/A with an "x" or a checkmark.
- If a test case or test step fails, make sure you enter the actual result in the comments field.

2. Supported Operating Systems & Browsers

Operating Systems
Win XP
Win 2000
Vista

Browsers
Internet Exploer 6.0
Internet Explorer 7.0

Abbr	Component	Pre-Condition(s)
LO	Browser/OS info	User needs to open the PF Online Login page
LI	Login	User needs to open the PF Online Login page
QS	Quick Search	User needs to be logged into PF Online
AS	Advanced Search	User needs to be logged into PF Online
MS	Misc	User needs to be logged into PF Online
PR	Print	User needs to be logged into PF Online
HP	Help	User needs to be logged into PF Online
LO	Logout	User needs to be logged into PF Online






Welcome to USP-PF Online

Validation Protocol

CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
Login Pre-conditions: - USP PF Online Login page, must have Adobe Reader installed							
LI-0		O/S and Browser information	Record O/S and Browser information				
	1	Record O/S type and Internet Browser Type (i.e., Windows XP and Internet Explorer 7.0).	Record O/S: _____ Record Browser: _____				
LI-1		Open the Validation Protocol in multiple formats	The Validation Protocol displays in PDF and Microsoft Excel format				
	1	Go to http://www.usppf.com .	USP PF Online login page is displayed				
	2	Click the Validation Protocol link, located at the bottom of the Login page.	A page displays the validation protocol links.				
	3	Click the View PDF link and then click Open , if it does not open in the browser window.	The PDF version of the validation protocol will display.				
	4	Verify the version of the Validation Protocol is the current version for the current issue of USP-PF Online, for example USP-PF 36(5)					
	5	Click Back if the PDF opens in the browser window or X button in the upper-right corner of the Adobe Acrobat Reader application to close the PDF.	The previous page displays or the PDF closes.				
	6	Click the Download Spreadsheet link and then click Open .	An Excel version of the validation protocol will display.				
	7	Click the <input type="checkbox"/> button in the upper-right corner to close the Excel spreadsheet.	The Excel spreadsheet closes.				
LI-2		Open the Quick Start Guide	The Quick Start Guide displays in PDF format				
	1	Go to http://www.usppf.com .	USP PF Online login page is displayed				
	2	Click the Quick Start Guide button.	A page displays the Quick Start Guide link.				
	3	Click the Quick Start Guide link and then click Open , if it does not open in the browser window.	The PDF version of the quick start guide will display.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	4	Click Back if the PDF opens in the browser window or click  in the upper-right corner of the Adobe Acrobat Reader application to close the PDF.	The previous page displays or the PDF closes.				
Search Current Issue: Pre-conditions: Login to USP-PF 36(5) Login page							
-Locate Search Current Issue:							
QS-1		Keyword search using Search Current Issue:	Search Current Issue: displays search results				
	1	Type a valid keyword in the Search Current Issue: text box, for example the keyword "calcium"	Search Current Issue: textbox follows text indicating current PF volume: Search Current PF: 36(5).				
	2	Click GO .	All entries that match the keyword display. Search results line includes the highlighted search keyword followed by "in current issue". The keyword may not be in the title of the entry but contained within the document. For example, entries that contain "calcium" will be displayed.				
QS-2		Change search results sort order	Search results are sorted ascending				
	1	Repeat test scenario QS-1.					
	2	Click the  (up arrow) icon to change the sort order.	The search results are sorted in ascending order.				
QS-3		Test Enter button	Search Current Issue: displays search results				
	1	Type a valid keyword in the Search Current Issue: text box, for example the keyword "acid."					
	2	Press the Enter key.	All entries that match the keyword display.				
QS-4		Change search results sort order	Search results are sorted descending				
	1	Repeat test scenario QS-3.					
	2	Click the  (down arrow) icon to change the sort order.	Search results are sorted in descending order.				
QS-5		Display results links	Search results links display				
	1	Repeat test scenario QS-3.					
	2	Click a search results link.	The link content is displayed. The search keyword is highlighted.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
QS-6		Search for empirical formulas	Empirical formula is displayed				
	1	Type a valid empirical formula in the Search Current ISSUE 36(5) text box, for example "H2O"	The example given uses the letter "O" not the number zero.				
	2	Click GO .	All data entries in the current issue that contain the empirical formula are displayed. The keyword may not be in the title of the entry but contained within the document. For example entries that contain "H2O" will be displayed.				
QS-7		Display an empirical formula	Empirical formula is displayed				
	1	Repeat test scenario QS-6.					
	2	Select a search result.	The link content is displayed. The empirical formula is highlighted.				
QS-8		Search for chemical abstracts	Chemical abstract is displayed				
	1	Type a valid chemical abstract in the Search Current Issue: 36(5) text box, for example "164579-32-2"					
	2	Click GO .	All entries that match the chemical abstract display.				
QS-9		Display chemical abstract	Chemical abstract is displayed				
	1	Repeat test scenario QS-8.					
	2	Select a search result.	The link content is displayed. The chemical abstract is highlighted.				
QS-10		Search using the Boolean (AND) search condition	Data entries containing both keywords are displayed.				
	1	In the Search Current Issue: text box, search using the Boolean AND, for example "chloride and color."	NOTE: Use AND only once.				
	2	Press the Enter key.	All entries that match the keywords display.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
QS-11		Search using the Boolean (AND) search condition	Data entries containing the keyword display.				
	1	Repeat test scenario QS-10.					
	2	Select a search result.	The search result is displayed. The keywords are highlighted.				
QS-12		Search using the Boolean (OR) search condition	Data entries containing the keyword display.				
	1	In the Search Current Issue: text box, search using the Boolean OR, for example "extract or capsule."	NOTE: Use OR only once.				
	2	Click GO .	All data entries that match either keyword display.				
QS-13		Search using the Boolean search conditions AND/OR	Data entries containing the keyword display.				
	1	In the Search Current Issue: text box, search using the Boolean AND, for example "salt and syrup or capsule."					
	2	Press the Enter key.	Error message displays stating, "Only one search operator (AND, OR, NEAR, ~) is permitted."				
QS-14		Search using the Phonetic (~) search condition	Use the Tilda (~) to search when unsure of the spelling of a word. Retrieved are documents that sound similar to the keyword searched.				
	1	Type ~ at the beginning of a keyword in the Search Current Issue: text box, for example "~carban".					
	2	Click GO .	All data entries that include words that sound similar to the keyword display. For example entries that contain words that sound similar to "carbon" are displayed.				


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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
QS-15		Search using the Wildcard (*) search condition	Wildcard search conditions increase the scope of a search. The "*" - represents any number of consecutive alphanumeric characters, including, one character, several characters, or no character at the given position in the word.				
	1	Type a valid partial keyword in the Search Current Issue: text box, for example "chlor*."					
	2	Click GO .	All entries that contain words similar to the keyword display. For example, entries that contain the letters chlor*, like "chloride" display.				
QS-16		Search using the Wildcard (?) search condition	The "?" Wildcard symbol - represents a single character at a given position in the word.				
	1	Type a valid partial keyword in the Search Current Issue: text box, for example "lind?ne."					
	2	Click GO .	All entries that contain words similar to the keyword display. For example, entries that contain the word "lind?ne," display.				
QS-17		Search using the Wildcard (? and *) search conditions	Wildcard symbols can be used together.				
	1	Type a valid partial keyword in the Search Current Issue: text box, for example "c?rb*."					
	2	Click GO .	All entries that contain words similar to the keyword display. For example, entries that contain the word c?rb, like "Carbon" will be displayed.				
QS-18		Display search result using Wildcard search conditions	Data entries containing the keyword display.				
	1	Repeat test scenario QS-17.					
	2	Select a search result.	Search result displays, keyword is highlighted.				




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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
QS-19		Search using the Boolean & Wildcard conditions	Data entries containing both keywords display.				
	1	Type a valid keyword in the Search Current Issue: text box using the Boolean and Wildcard search conditions, for example "oral and tab*."					
	2	Press the Enter key.	All entries that contain both keywords or words similar to the keywords display. For example entries that contain both "oral and tablets" display.				
QS-20		Search using the Phonetic (~), Boolean, & Wildcard search conditions	An error message is displayed				
	1	Type a valid keyword in the Search Current Issue: text box using the Phonetic, Boolean and Wildcard search conditions, for example "~asprin AND caps*."					
	2	Click GO .	An error message is displayed stating: Please use only one search term in phonetic (soundex) searches.				
QS-22		Test Go button without entering any keyword(s).	No search results are displayed				
	1	Click "GO" without entering any keyword. Be sure that the Search Current Issue: text box is blank.	Error message displays stating, "Please enter a valid search term (three or more characters)."				
QS-23		User test search for non-existing keywords	No search results are displayed				
	1	Type an invalid keyword in the Search Current Issue: text box, for example "palette."	Search results are displayed.				
	2	Click GO .	Error message displays stating: "Sorry. No documents found."				


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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
Advanced Search Pre-conditions: <ul style="list-style-type: none"> - Login to USP-PF 36(5) , see LI-3 for more information - Click the Advanced Search link located on the toolbar on the right - NOTE: Depending on the search criteria you enter search results may not be found. 							
Search By Monograph							
AS-1		Search by monograph volume field	Search of monograph volume field displays search results				
	1	In the Volume field select a volume, for example "31."					
	2	Type a valid keyword in the Monograph Section field, for example "Water."					
	3	Press the Enter key.	All data entries that match the selected volume and monograph section are displayed.				
AS-2		Change search results sort order	Search results are sorted ascending				
	1	Repeat test scenario AS-1.					
	2	Click the  (up arrow) icon to change the sort order.	The search results are sorted in ascending order.				
AS-3		Display results links	Search results links display				
	1	Repeat test scenario AS-1.					
	2	Click a search results link.	The link content is displayed.				
AS-4		Test Reset button					
	1	Select a field or type a valid keyword in any search field.					
	2	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				
AS-5		Search by monograph PF section field	Search of monograph PF section field displays search results				
	1	Select a section from the PF Section field, for example "Interim Revision Announcement."					
	2	Specify one additional search criteria, for example "6" in the Issue field.					
	3	Click GO .	All data entries that match the selected PF Section and Issue are displayed.				
AS-6		Display results links	Search results links display				
	1	Repeat test scenario AS-5.					

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	2	Click a search results link.	The link content is displayed.				
AS-7		Search by monograph document type field	Search of monograph document type field displays search results				
	1	Type a valid keyword in the Definition field, for example "solution."					
	2	Specify one additional search criteria, for example "6" in the Issue field.					
	3	Click GO .	All data entries that match the Definition and other search criteria are displayed.				
AS-8		Change search results sort order	Search results are sorted descending				
	1	Repeat test scenario AS-7.					
	2	Click the  (down arrow) icon to change the sort order.	Search results are sorted in descending order.				
AS-9		Search monographs for empirical formula	Empirical formula displays				
	1	Type a valid empirical formula in the Full Text field for example "C27H29NO11."	The example given uses the letter "O" not the number zero.				
	2	Press the Enter key.	Data entries that contain the empirical formula and other search criteria are displayed. The search keywords may not be in the title of the entry but contained within the document.				
AS-10		Display results links	Search results links display				
	1	Repeat test scenario AS-9.					
	2	Click a search results link.	The link content is displayed. The search keyword is highlighted.				
AS-11		Search by monograph dosage form field	Search of monograph dosage form field displays search results				
	1	Select a section from the Dosage Form field, for example "Oral Solid."					
	2	Type a valid keyword in the Full Text field, for example "amoxicillin."					
	3	Click GO .	Data entries that match the selected dosage form and keyword search criteria are displayed. The keyword may not be in the title of the entry but contained within the document.				
AS-12		Display results links in a new window	Search results links display in a new window				
	1	Repeat test scenario AS-11.					
	2	Click the  icon.	The search results are displayed in a new window.				
	3	Click the  button at the top of the page to close the new search results window.	The search results window is closed.				
AS-13		Search monographs for chemical abstract	Chemical abstract displays				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	1	Type a valid chemical abstract in the Full Text field, for example "826-39-1"					
	2	Click GO .	Data entries that contain the chemical abstract will be displayed. The keyword may not be in the title of the entry but contained within the document. For example, all entries that contain the chemical abstract "124-04-9" will be displayed.				
AS-14		Test synchronization icon	Table of Contents is synchronized				
	1	Repeat test scenario AS-13.					
	2	Click a search results link.	The link content is displayed. The search keyword is highlighted.				
	3	Click the  button to synchronize the Table of Contents .	Table of Contents synchronizes and displays the physical location of the monograph in the publication.				
AS-15		Search by monograph search fields	Search of monograph search fields displays search results				
	1	Select a section from the PF Section field, for example "In-Process Revision."					
	2	In the Document Type field select a section for example "USP Monographs."					
	3	Type a valid keyword in the Drug Name field, for example "me*."					
	4	Type a valid keyword in the Full Text field, for example "chloride."					
	5	Change the default Results/Page number, for example to " 50."					
	6	Click GO .	All data entries that contain the search criteria are displayed. The search criteria may not be in the title of the entry but contained within the document.				

Signature/Date: _____

CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
AS-16		Search by monograph search fields	Search of monograph search fields displays search results				
	1	Select a section from the PF Section field, for example "In-Process Revision."					
	2	Type a valid keyword in the Definition field, for example "glucosamine."					
	3	Click GO .	All data entries that contain the search criteria are displayed. The search criteria may not be in the title of the entry but contained within the document.				
Search By Chapter							
AS-17		Search by chapter volume field	Search of chapter volume field displays search results				
	1	Click the Chapters link.	The chapters search page displays.				
	2	In the Volume field select a volume, for example "32."					
	3	Click GO .	All data entries that match the selected volume are displayed.				
AS-18		Display results links	Search results links display				
	1	Repeat test scenario AS-17.					
	2	Click a search results link.	The link content is displayed.				
AS-19		Search by chapter Issue field	Search of chapter Issue field displays search results				
	1	Click the Chapters link.	The chapters search page displays.				
	2	In the Volume field select a volume, for example "29."					
	3	In the Issue field select an issue, for example "1."					

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	4	In the PF Section field select a section, for example "Interim Revision Announcement."					
	5	In the Document Type field select a section for example "General Chapters."					
	6	Click GO .	All data entries that match the selected issue, PF Section and document type search criteria are displayed.				
AS-20		Display results links	Search results links display				
	1	Repeat test scenario AS-19.					
	2	Click a search results link.	The link content is displayed.				
AS-21		Search by chapter volume field	Search of chapter volume field displays search results				
	1	Click the Chapters link.	The chapters search page displays.				
	2	In the Volume field select a volume, for example "29."					
	3	Click GO .	All data entries that match the selected volume are displayed.				

Signature/Date: _____

CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
AS-22		Search by chapter title field	Search of chapter title field displays search results				
	1	Click the Chapters link.	The chapters search page displays.				
	2	Type a valid keyword in the Title field, for example "Good Practi*"					
	3	Click GO .	All data entries that match the selected title are displayed.				
AS-23		Search by chapter Full Text field	Search of chapter Full Text field displays search results				
	1	Click the Chapters link.	The chapters search page displays.				
	2	Type a valid keyword in the Full Text field, for example "oven"					
	3	Change the default Results/Page number, for example to "50."					
	4	Click GO .	All data entries that match the selected text are displayed.				
AS-24		Test Reset button					
	1	Click the Chapters link.	The chapters search page displays.				
	2	Select a field or type a valid keyword in any search field.					
	3	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
Search By Reagents							
AS-25		Search by reagents volume field	Search of reagents volume field displays search results				
	1	Click the Reagents link.	The reagents search page displays.				
	2	In the Volume field select a volume, for example "32."					
	3	In the PF Section field select a section, for example "In-Process Revision."					
	4	Type a valid keyword in the Full Text field, for example "grade."					
	5	Click GO .	All data entries that contain the selected volume and issue are displayed. The keyword may not be in the title of the entry but contained within the document. For example, entries from volume 32 and contain the keyword "grade" are displayed.				
AS-26		Display results links	Search results links display				
	1	Repeat test scenario AS-25.					
	2	Click a search results link.	The link content is displayed.				
AS-27		Search by reagents issue field	Search of reagents issue field displays search results				
	1	Click the Reagents link.	The reagents search page displays.				
	2	In the Issue field select an issue, for example "3."					
	3	Change the default Results/Page number, for example to "20."					
	4	Click GO .	All data entries that match the selected issue are displayed.				
AS-28		Test Reset button					
	1	Click the Reagents link.	The reagents search page displays.				
	2	Select a field or type a valid keyword in any search field.					
	3	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
Search By Reference Tables							
AS-29		Search by reference tables volume field	Search of reference tables volume field displays search results				
	1	Click the Reference Tables link.	The reference tables search page displays.				
	2	In the Volume field select a volume, for example "32."					
	3	In the Issue field select an issue, for example "6."					
	4	In the PF Section field select a section, for example "In-Process Revision."					
	5	Type a valid partial keyword in the Full Text field for example "na*."					
	6	Click GO .	All data entries that contain the keyword are displayed. The keyword may not be in the title of the entry but contained within the document. For example entries that contain "na*" are displayed.				
AS-30		Display results links	Search results links display				
	1	Repeat test scenario AS-29.					
	2	Click a search results link.	The link content is displayed. The search keyword is highlighted.				
AS-31		Search by reference tables issue field	Search of reference tables issue field displays search results				
	1	Click the Reference Tables link.	The reference tables search page displays.				
	2	In the Issue field select an issue, for example "6."					
	3	Change the default Results/Page number, for example to "50."					
	4	Click GO .	All data entries that match the selected issue are displayed				
AS-32		Test Reset button					
	1	Click the Reference Tables link.	The reference tables search page displays.				
	2	Select a field or type a valid keyword in any search field.					
	3	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				



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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
Search By Other/Misc.							
AS-33		Search by Other/Misc. volume field	Search of Other/Misc. volume field displays search results				
	1	Click the Other/Misc. link.	The Search in Other/Misc. search page displays.				
	2	In the Volume field select a volume, for example "33."					
	3	In the Issue field select an issue, for example "1."					
	4	Click GO .	All data entries that contain the selected volume and issue are displayed. For example, entries of volume 33 and issue 1 are displayed.				
AS-34		Display results links	Search results links display				
	1	Repeat test scenario AS-33.					
	2	Click on a data entry link.	The link content is displayed.				
AS-35		Search by General PF section field	Search of General PF Section field displays search results				
	1	Click the Other/Misc. link.	The Search in Other/Misc. search page displays.				
	2	In the Issue field select an issue, for example "6."					
	3	Change the default Results/Page number, for example to "50."					
	4	Click GO .	All data entries that match the selected issue are displayed.				
AS-36		Test Reset button					
	1	Click the Other/Misc. link.	The Search in Other/Misc. search page displays.				
	2	Select a field or type a valid keyword in any search field.					
	3	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				
AS-37		Search using the Boolean (OR) search condition	Data entries containing both keywords are displayed.				
	1	Click the Other/Misc. link.	The Search in Other/Misc. search page displays.				
	2	In the Issue field select an issue, for example "1."					

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Type a valid keyword in the Full Text field, search using the Boolean OR , for example "pharmacopeia or FDA."	NOTE: Use OR only once.				
	4	Click GO .	All data entries that contain either keyword are displayed. The keyword may not be in the title of the entry but contained within the document. For example entries that contain either "pharmacopeia or FDA" will be displayed.				
Search By All Sections							
AS-38		Search by All Sections. volume field	Search of All Sections. volume field displays search results				
	1	Click the All Sections. link.	The Search in All Sections. search page displays.				
	2	In the Volume field select a volume, for example "33."					
	3	In the Issue field select an issue, for example "1."					
	4	Click GO .	All data entries that contain the selected volume and issue are displayed. For example, entries of volume 33 and issue 1 are displayed.				
AS-39		Display results links	Search results links display				
	1	Repeat test scenario AS-38.					
	2	Click on a data entry link.	The link content is displayed.				
AS-40		Search by All Sections field	Search of All Section P field displays search results				
	1	Click the All Sections. link.	The Search in All Sections. search page displays.				
	2	In the Issue field select an issue, for example "6."					

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Change the default Results/Page number, for example to "50."					
	4	Click GO .	All data entries that match the selected issue are displayed.				
AS-41		Test Reset button					
	1	Click the All Sections. link.	The Search in All Sections. search page displays.				
	2	Select a field or type a valid keyword in any search field.					
	3	Click Reset .	All fields are reset and displayed as blank, except Results/Page which displays 25.				
AS-42		Advance Search Help					
	1	Click the  > Close the pop-up window.	The Advance Search Help pop-up window shall display. The window shall close				
MyPF Pre-conditions: - Login to USP-PF 36(5) , see LI-3 for more information - NOTE: Depending on the search criteria you enter search results may not be found.							
MU-1		MyPF: Bookmark a document	Document is bookmarked				
	1	Using the TOC display a document, for example "Acetaminophen."					
	2	Click  to bookmark the document.	The Bookmark Title pop-up window displays.				
	3	Type a name for the bookmark, for example "Beta."					
	4	Click OK .	The bookmark save confirmation pop-up window displays.				
	5	Click CLOSE .					
MU-2		Verify Bookmark Saved	Saved bookmark displays				
	1	Using the TOC expand the Bookmarks folder in the My USP-PF folder.					
	2	Locate the bookmark you saved in MU-1.	The bookmark is listed.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Click the bookmark name.	The bookmark displays.				

MU-3	Bookmark the same document		Document can not bookmarked				
	1	Using the Search Current Issue: display a document, for example "Acetaminophen."					
	2	Click  to bookmark the document.	The Bookmark Title pop-up window displays.				
	3	Click OK .	An error message displays similar to: "This document has already been saved as a Bookmark."				
	4	Click CLOSE .	The bookmark is not saved.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
MU-4		Bookmark a Document with the Same Name	Document is bookmarked				
	1	Using the Advanced Search display a document, for example "Reagents."					
	2	Click  to bookmark the document.	The Bookmark Title pop-up window displays.				
	3	Type the name you used in MU-1.					
	4	Click OK .	The bookmark save confirmation pop-up window displays.				
	5	Click CLOSE .	The bookmark is saved.				




MU-5		Change a Bookmark Name	Bookmark name is changed				
	1	Using the TOC expand the Bookmarks folder in the My USP-PF folder.					
	2	Click the **Manage** document.	The manage bookmarks list is displayed.				
	3	Place your cursor in the text box and change the name.					
	4	Click Save .	Bookmark name is changed.				

MU-6		Display a Bookmark	Bookmark displays				
	1	Select the **Manage** document from the Bookmarks folder.					
	2	Click GO next to the name of a bookmark.	The bookmark displays.				


MU-7		Delete a Bookmark	Bookmark is deleted				
	1	Select the **Manage** document from the Bookmarks folder.					
	2	Click Delete next to the name of a bookmark.	The bookmark delete confirmation pop-up window displays.				
	3	Click OK .	The bookmark is deleted.				

MU-8		Save a Search Results List using Search Current	Search results display and are saved				
	1	Type a valid keyword in the Search Current Issue: text box, for example "aspirin."					
	2	Click GO .	All entries that match the keyword display.				



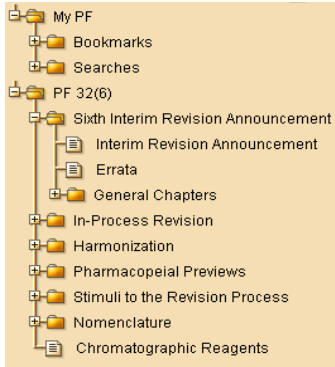
Signature/Date: _____

CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Click  to save the search results list.	The Save Search Title pop-up window displays.				
	4	Type a name for the saved search.					
	5	Click OK .	The search save confirmation pop-up window displays.				
	6	Click CLOSE .	Search is saved.				
MU-9		Verify Search Saved	Saved search displays				
	1	Using the TOC expand the Searches folder in the My PF folder.					
	2	Locate the search you saved in MU-8.	The search is listed.				
	3	Click the search name.	The search displays.				
MU-10		Save the Same Search	Search is saved				
	1	Type the same keyword used in MU-8 in the Search Current Issue: "Aspirin."					
	2	Click GO .	All entries that match the keyword display.				
	3	Click  to save the search results list.	The Save Search Title pop-up window displays.				
	4	Type a name for the saved search.					
	5	Click OK .	The search save confirmation pop-up window displays.				
	6	Click CLOSE .	The search is saved.				
MU-11		Save a Search with the Same Name	Search is saved				
	1	Using the Advanced Search display search results, for example "red."					
	2	Click  to save the search results list.	The search Title pop-up window displays.				
	3	Type the name you used in MU-10.					
	4	Click OK .	The search save confirmation pop-up window displays.				
	5	Click CLOSE .	The search is saved.				
MU-12		Change a Search Name	Search name is changed				
	1	Using the TOC expand the Searches folder in the My PF folder.					
	2	Click the **Manage** document.	The manage searches list is displayed.				






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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Place your cursor in the text box of a Search title and change the name.					
	4	Click Save .	The search name is changed.				
MU-13		Display a Saved Search List	Search list displays				
	1	Select the **Manage** document from the Searches folder.					
	2	Click Run next to the name of a search.	The saved search results displays.				
MU-14		Display Search Details	Saved search details display				
	1	Select the **Manage** document from the Searches folder.					
	2	Click Details under the name of a search.	The search criteria details display.				
MU-15		Delete a Saved Search	Saved search is deleted				
	1	Select the **Manage** document from the Searches folder.					
	2	Click Delete next to the name of a search.	The search delete confirmation pop-up window displays.				
	3	Click OK .	Saved search is deleted.				
MU-16		Save a Search Results List using Advance Search	Search results display and are saved				
	1	In the Volume field select a volume, for example "32."					
	2	Type a valid keyword in the Monograph Section field, for example "Water."					
	3	Press the Enter key.	All data entries that match the selected volume and monograph section are displayed.				
	4	Click  to save the search results list.	The Save Search Title pop-up window displays.				
	5	Type a name for the saved search.					
	6	Click OK .	The search save confirmation pop-up window displays.				
	7	Click CLOSE .	Search is saved.				
MU-17		Verify Search Saved	Saved search displays				
	1	Using the TOC expand the Searches folder in the My PF folder.					
	2	Locate the search you saved in MU-16.	The search is listed.				




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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Click the search name.	The search displays.				
Miscellaneous Pre-conditions: Login to PF Online, see LI-3 for more information							
MS-1		Verify links	All links tested will display				
	1	Click the "USP-PF Home" link located at the top navigation bar.	PF Home splash screen is displayed and the TOC is reset.				
	2	Under "USP Links", click "Inside PF" link located at the top navigation bar.	"What's Inside Pharmacopeial Forum" opens.				
	3	Click the  button to close the pop-up window.	Pop-up window closes.				
	4	Under "USP Links", click "Reference Standards" link located at the top navigation bar.	A search catalog is displayed.				
	5	Click the  button to close the pop-up window.	Pop-up window closes.				
	6	Under "USP Links", click "Contact USP" link located at the top navigation bar.	Contact USP links are displayed in the TOC.				
MS-2		Check TOC Structure	TOC matches structure of print				
	1	Load the TOC for the current issue of PF.	The TOC displays structure similar to the following: 				
	2	The top folder displays "PF" followed by the current PF volume and issue, for example "PF 36(5)".	The order of documents and folders matches the diagram. There may be additional front matter (e.g., Errata).				








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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
MS-3		Test document section link	Document section link displays				
	1	Using the Table of Contents , locate and display a monograph.	The monograph is displayed.				
	2	Select a topic from the Document Section drop-down list.					
	3	Click GO .	The section is displayed.				
MS-4		User tests graphics pop-up and zoom	User is successfully able to display graphic in pop-up and use zoom feature				
	1	Search and display a monograph that displays a graphic, for example "Saccharin Calcium."					
	2	Click on the monograph image.	The image will open in a pop-up window.				
	3	Click the  button to zoom in, increasing the size or click the  button to zoom out.	The image will zoom in and out. Increasing and decreasing in size.				
	4	Click the  button to close the pop-up window.	The window closes.				
MS-5		User tests graphics pop-up prints	User is successfully able to display graphic in pop-up and print it				
	1	Repeat test scenario MS-4, steps 1 and 2.					
	2	Click the  icon located at the right side of the top navigation bar to print the image.	The Print dialog window is displayed.				
	3	Print the monograph.	The monograph image prints.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	4	Click the  button to close the pop-up window.	The window closes.				
Print Pre-conditions: Login to PF Online, see LI-3 for more information							
PR-1		User tests that monograph information prints	Copyright information successfully prints monograph information				
	1	Type a valid keyword in the Search Current Issue: text box, for example the keyword "Irbesartan."					
	2	Click GO .	Search results display.				
	3	Click a search results link.	The link content is displayed.				
	4	On the toolbar select: "File>>Print."	The Print dialog box displays.				
	5	Print the monograph. Compare the printed version with the online version. Review all graphics, scientific characters, and chemical notations. Verify that the copyright, the auxiliary information, and page numbers print.	The monograph information prints.				Attach Print-out
PR-2		Test printer button	Content is printed				
	1	Type a valid keyword in the Search Current Issue: text box, for example the keyword "color."					
	2	Click GO .	Search results display.				
	3	Click a search results link.	The link content is displayed.				
	4	Click the  icon located at the right side of the top navigation bar to print the document.	The Print dialog window is displayed.				
	5	Print the document. Review the printed version, it should include the PF volume and issue as well as the page number the information appears on in the printed publication. Compare the page numbers to the hard copy version.	The document prints.				Attach Print-out
Help Pre-conditions: - Login to PF Online, see LI-3 for more information							
HP-1		Test the Help	The Help displays				
	1	Click the  icon located at the right side of the top navigation bar.	A pop-up window opens displaying the help.				
	2	Click a folder in the TOC.	The folder expands to display more files.				

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CASE ID	STEP	Action	Expected Result	Pass	Fail	N/A	Comments (Actual result if different from expected result)
	3	Click a file in the TOC to display it.	The file displays content.				
	4	Click the  button in the upper-right corner to close the help pop-up.	The help closes.				
HP-2		Search Contents					
	1	Click the  icon located at the right side of the top navigation bar.	A pop-up window opens displaying the help.				
	2	Click the Search button located on the help toolbar.	The Search text box displays.				
	3	Type a valid help keyword in the Search text box, for example the keyword "Search Current Issue: ."					
	4	Click GO .	Search results display.				
	5	Select using "Search Current Issue: ."	Verify that the help content includes information about Search Current Issue: searching only the current volume/issue.				
	6	Click the  button in the help screen.	Results print.				Attach Print-out
	7	Click the  button in the upper-right corner to close the help pop-up.	The help closes.				
HP-3		Index					
	1	Click the  icon located at the right side of the top navigation bar.	A pop-up window opens displaying the help.				
	2	Click the Index button located on the help toolbar.	The Index list displays.				
	3	Click the  button in the upper-right corner to close the help pop-up.	The help closes.				
Logout Pre-conditions: Login to PF Online, see LI-3 for more information							
LO-1		Logout	Logged out of PF Online				
	1	Click the  icon located at the right side of the top navigation bar.	The login page displays.				
	2	On the logon page verify the correct version of PF Online is 36(5) _____.	The correct version of PF is identified.				

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